

ACADEMIC YEAR 2024-2026

# Special Needs Teacher



**DAR ESSALAM**  
= AMERICAN SCHOOL =



# Job Description

## Special Needs Teacher

Elementary School Principal

Full-Time

Dar Essalam American School, Rabat, Morocco

SEN Teachers play a key role in co-planning and co-teaching within the school, significantly contributing to the educational program and developing SEN frameworks. They create a safe, supportive, and motivating environment for students. Additionally, they facilitate collaboration between home and school and provide essential coaching to homeroom teachers on supporting special needs students, enhancing the overall educational experience, and ensuring inclusive practices throughout the school.

### Instructional Activities:

- Plan and deliver age-appropriate lessons in accordance with the school's curriculum.
- Conduct classroom teaching activities and participate in planning instructional practices that enhance student learning.
- Provide targeted support for students with special needs through co-teaching in the classroom, small group sessions, and individualized instruction.
- Differentiate instruction to meet the diverse needs of students.

### Personalized Learning Plans (PLP)

- Work closely with students, parents, and colleagues to develop the student's Personal Learning Plan (PLP), ensuring understanding, agreement, and support of all stakeholders.

### Community Engagement

- Serve as an engaged member of the learning community, actively participating in evaluating and enhancing educational practices and playing a special key role in developing the student well-being team.
- Leverage diverse experience in special needs education to provide insights and effective strategies for supporting diverse learners, enhancing the team's ability to address all aspects of student wellbeing, especially within the Student Wellbeing Team.

#### REPORTS TO

#### APPOINTMENT

#### LOCATION

#### SCOPE OF POSITION

#### KEY RESPONSIBILITIES

## OTHER DUTIES

### **Student Assessment and Progress Monitoring**

- Regularly evaluate student progress through assessments and targeted screenings.
- Plan and implement student screening and testing, coordinating with classroom teachers to continuously monitor and evaluate student progress.

### **Pedagogical Admissions Coordination**

- Prepare and coordinate the admissions evaluation process in collaboration with the elementary school principal, ensuring a seamless integration of new students.

### **Extracurricular Involvement**

- Coordinate or participate in extracurricular activities, such as clubs or events.
- Encourage student involvement in school community activities.
- Support students in developing a well-rounded set of skills and interests.

### **Cultural Sensitivity**

- Promote an understanding and appreciation of cultural diversity.
- Incorporate diverse perspectives into lessons and activities.
- Respect and celebrate various cultural backgrounds within the classroom.

### **Professional Development**

- Engage in continuous professional development opportunities.
- Stay informed about the latest trends and research in elementary education.
- Collaborate with colleagues to share best practices.

### **Health and Safety**

- Ensure the safety and well-being of students in the classroom and during school activities.
- Follow school procedures for health and safety.
- Address any health or safety concerns promptly.

### **Team Collaboration**

- Collaborate with other elementary school teachers, specialists, and staff members.
- Participate in team meetings and school-wide initiatives.

*Carrying out other duties as requested by the Head of School*

## REQUIRED SKILLS, KNOWLEDGE AND ABILITIES

- Master's degree in education/special needs education or equivalent
- Previous teaching experience in Finland and/or in the Finnish type of school with specialization in special needs education development and instruction
- Knowledge of the Finnish curriculum and instructional strategies
- Understands how to support linguistically diverse students
- Five or more (5+) years of experience and proven success in a teaching role
- Approachable and empathetic
- Outstanding communicator verbally and in writing
- Unimpeachable integrity and personal qualities of warmth, transparency and approachability, empathy, and charismatic visibility
- Strong collaborator, community-minded, and dedicated to building communities
- Fluency in the English language
- Student-centered

## PREFERRED SKILLS, KNOWLEDGE AND ABILITIES

- Successful international, overseas experiences
- Educational or professional experience in a culturally diverse environment
- Experience in technology-based educational solutions
- Visionary and strategically minded thinker
- Skills in French and/or Arabic are an advantage

## ADDITIONAL NOTES

### Occupational health and safety

- Complying with workplace policies and procedures for risk identification, risk assessment, and risk control.
- Participating in activities associated with the management of workplace health and safety.
- Identifying and reporting health and safety risks, accidents, incidents, injuries, and property damages at the workplace.

### Special Events

- All staff is required to attend all school events, including but not limited to professional development days, sports days, special events, parent-teacher conferences, etc., that may take place after school hours or during the weekends.
- All Staff members are required to lead one after-school activity each week for one full semester.

## FOR FUTRHER INFORMATION, CONTACT

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